





BYTAM & ASSOCIATES

ACCOUNTANTS, AUDITORS & TAX SPECIALISTS

COMPANY REGISTRATION NO: K2019130613 Vat

REGISTRATION NO: 4730290378

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OVERVIEW

BYTAM & ASSOCIATES is duly registered In South Africa with registration number 2019/130613/07.

We are located in Johannesburg South and the Johannesburg CBD. We are represented by a group of associate companies who are registered with various accounting firms.

We guarantee quality services to our clients and prospective clients, also addressing key factors of the 4IR through reputable associates. The services we offer are always tailor-made to suit the immediate and long-term needs of our valued clients.

We offer Accounting services, Bookkeeping, tax services, financial advisory, SARS returns and returns, Department of labour registrations, UIF registrations, CIDB registrations, Business plans, Financial statements, Management accounts, Business profile, BBBEE certificates and other related services.

VALUES



— VISION

To have proactive systems that always cater for technological changes with regards to our services.



— MISSION

Is to promote transparent compliance enforcement to all clients we provide our services to and subsequently adding value thereof.



— VALUES

We value time, quality, transparency, compliance, good corporate governance & clients.

BUSINESS GOALS AND OBJECTIVES

Our goal is to achieve 100% client satisfaction and to sign up and retain new clients every month.

GROWTH STRATEGY

We plan to engage IT companies in our growth strategy. With planned integration to face the fourth industrial revolution, having customized software systems, we will realize our strategy.

CORPORATE COMPETITIVENESS

Bytam & Associates has relations with IT developers, Law Firms, Supply Chain representatives, Advanced IT equipment, cloud systems, skilled associates, accessible across the country, in this we foster our competitiveness.

SERVICES

COMPANY REGISTRATIONS

From the comfort of your home, you can send a pic of your ID/Passport copy, send relevant contact information; your company will be registered in a day or 2. There are several packages we offer to our prospective and existing clients. These are listed in the appendix

FINANCIAL STATEMENTS

We use automated systems that map bank statements, receipts and invoices which only take less than 10 minutes to extract data. We save time in our capturing. Reconciliations are done in 2 hours' time saving client time.

All our financial statements are compiled by registered Compilers, registered Accountants, and registered Auditors. The layout we use from Draft Worx approved by companies Act 2008.

**“OUR SPECIALIST TEAM HAS THE EXPERIENCE
AND EXPERTISE TO ASSIST YOU.”**

MONTHLY BOOKKEEPING SERVICES

All the client needs to do is scan and email all business receipts, deposit slips and invoices to our cloud systems which quickly captures. Most of our charges are reasonable and tailor-made to clients.

We retain all invoices captures if ever our client need it in future. Retention period is up to 5years. Client gets monthly Profit and loss report, KPIs report, Statement of cashflows report, Statement of changes in equity report and other relevant report as per client request.

SARS SERVICES

This covers the following services:

- Income tax registration (Ptys, Co-operatives, NPCs, NPOs, CCs , Body corporates and other forms of legal entities
- Income tax returns
- Vat returns
- Personal tax returns
- Sars registrations (Personal income tax registration, Vat registration, PAYE/UIF registration, etc

EXPRESS REGISTRATION AT SARS WITHIN 3 WORKING DAYS

- Vat registration
- PAYE/UIF registration
- Re-activation of tax number
- Tax clearance

CIPC SERVICES

This section includes:

- PTY registrations
- Co-operative registration
- NPC registrations
- CIPC Annual returns
- Director/Member amendments
- Name change
- Address change
- Contact details update
- Bee certificates
- Domain registrations
- Name reservations
- Certificates reprints etc



OTHER SERVICES AND REGISTRATIONS

- CIDB registration-Level 1
- COIDA registration
- CSD registration
- Sars, U-filing, E-Certificates-Letter of good standing (Labour)
- Share certificates
- Business plans
- Logos
- Cash Projections
- Invoice capturing practical training

CLIENTELE COMPOSITION

Small medium-sized companies across South Africa.

BOARD AFFILIATIONS

- SAIBA

**“ WE VALUE TIME, QUALITY, TRANSPARENCY,
COMPLIANCE, GOOD CORPORATE GOVERNANCE
& CLIENTS ”**



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